

Barton Turf & Irstead Parish Council

Minutes of the Extraordinary Parish Council Meeting on 29th September 2026

Attendance: Glenn Neave -chair (GN), Martin Mills (MM), Doreen Dean (DD) Helen McFadyen (HM)
Neil Sanderson (NS).

No members of the public were present.

In the absence of the Clerk, Helen McFadyen acted as minutes secretary.

1. To receive apologies for absence

Phil Drake, Andrew Wilton.

2. To receive declarations of Councillors Interests

None.

3. To consider the request for an upgrade of the septic tank system for Providence Place in Barton Turf

Unfortunately, the representative from STS (septic tank solutions) was unable to attend the meeting due to illness. Under these circumstances, Mr & Mrs Fisby of Providence Place also did not attend.

The Councillors proceeded to discuss the information they had already received from Mr & Mrs Filby and to then formulate a list of questions for STS when another meeting can be arranged with the parties concerned.

The councillors also discussed what conditions may be applied to the permission to site the system on The Common at Barton Turf.

In principle, the Council is in agreement to the request subject to their questions being answered satisfactorily.

GN will liaise with the parties to arrange another meeting date.

4. Planning application for Church View Barton Turf. N Norfolk PF/25/1328

GN has offered to attend, on behalf of the Parish Council, the Planning meeting at N Norfolk District Council regarding this application. There are a number of concerns regarding the application. The Councillors voted in acceptance of GN attending the meeting.

Under the Public Bodies Admission to Meetings Act 1960 the meeting continued with the exclusion of the public and press.

5. Staff appointment and personnel matters

The Employment Committee of the Parish Council informed the Councillors that there had been four applications to the advertised post of Parish Clerk. Three interviews were held and it was decided to offer the post of Parish Clerk to Sarah Martin. The Councillors were informed of the Employment Committee's decision and were in agreement. Sarah has accepted the role and will commence in the post from 1st October 2026. The Employment committee explained to the Councillors the conditions of employment for The Clerk and will now formalise a contract under the guidelines of the newly published NALC employment contract.

There being no further business the meeting was closed.