

## **Barton Turf and Irstead Parish Council**

### **Minutes of the Annual Parish Council Meeting held on Tuesday 16 May 2023 on the rise of the Annual Parish Meeting at the New Victory Hall Community Room**

Attendance: Glenn Neave – Chair (GN), Helen McFadyen (HF), Martin Mills (MM), Andrew Wilton (AW), Neil Sanderson (NS), Phil Drake (PD)

Also present: 2 members of the public

GN welcomed two new councillors who had been elected following the recent contested election. Council agreed that a formal thanks should be sent for all their hard work on the council.

1. Councillors signed their declarations of acceptance of office
2. **To receive apologies for absence**  
District Councillors Nigel Dixon and Gerard Mancini-Boyle and County Councillor Richard Price
3. **Election of chair**  
Glenn Neave was duly elected
4. **Declarations of Councillors' interests**  
There were no interests declared.
5. **Election of vice chair**  
Martin Mills was duly elected
6. **Minutes of the last meeting held on 4 April 2023**  
The minutes of the meeting held on 4 April 2023 were agreed and signed by the Chair.
7. **To Appoint Representatives**  
**The following representatives were appointed:**
  - Gay's Staithe – GN
  - Irstead Poors Trust – HF
  - Barton Turf Staithe Committee – GN and MM
8. **Reports**
  - 8.1 **To receive updates from County / District Councillors**  
County and District Councillors had sent their apologies but had sent written reports.
  - 8.2 **To receive updates from the Police**  
There was no update.
  - 8.3 **To receive a report from Barton Turf Community Charities**  
There was nothing to report
9. **To receive updates on ongoing matters:**

a. **Wildlife East Group**

NS and MM had attended the last meeting of the Wildlife Group. The group would be having an open event where they would be able to showcase what they were doing with the funding that they had managed to secure from NNDC. MM reported that the event would be held on 6<sup>th</sup> July. All residents of Barton Turf would be invited through a leaflet drop. The parish council agreed to donate £90 for refreshments.

The grass cutting on the common had not been carried out due to it being too boggy. There was some concern expressed that if it continued it would mean that the children would have limited places to play.

b. **Black Shed update**

Following the discussion at the last meeting, PD had spoken to his associate, Kevin Cole (architect) who had agreed to look at the black shed along with David Townsend. PD and GN agreed to meet with them at a convenient time.

c. **New Victory Hall update**

There was nothing to report

d. **Irstead Staithe – lease (HM)**

BA had declined to take over the lease of the quay heading.

e. **Defibrillators (HM)**

Irstead Staithe – A quote of £100 plus VAT had been given by the electrician to supply the electricity. In subsequent conversations, the BA had agreed to pay for the electrician. A working party would be gathered to dig the 2ft deep trench. PD will meet with HF at the site to find out exactly what needed to be done and could potentially offer a micro digger, if suitable.

HF would ask Glenn Rogers about putting the electrics in at the other two sites; Roger Lamb, Barn Point Farm, Barton Turf and Keith Copperheat, Cobble End, Berry Hall Road, Barton Turf.

f. **Website**

A QR of the website would be sent for the map to go in the refurbished phone box. The phone box work was nearly complete.

**10. Highways Issues**

10.1 The pipe under the road at Pennygate Road seemed blocked and was causing flooding on the road. The parish council would ask Cllr Richard Price to try and resolve it.

**11. To agree Standing Orders and Financial Regulations**

The Standing Orders and financial regulations were agreed

**12. Finance**

12.1 The following payment was made:

Alan Lowthers Gardening Services £18.60 (chq no. 100936)

12.2 There had been no payments made since the last meeting.

**13. Planning**

13.1 The parish council considered the below application:

Application No: BA/2023/0112/HOUSEH

Proposal: Install post and rail timber fence and planting of native hedge

Address: Wherry Arch, Hall Road, Irstead, Norfolk

Applicant: Mrs Sarah Smart

The council were concerned that the land classed as agricultural land would change to a garden due to the new fence, and therefore would have different building restrictions.

Due to an error at Broads Authority, the consultation was not sent to the parish council and had already been approved but the parish council's comments would be submitted.

**14. Items for next agenda or for Communities Charity meeting**

Website and audit

**15.** The date of the next meeting would be Tuesday 4 July 2023 at 7pm.

Meeting ended at 9.15pm